



TAKSHASHEELA

SCHOOL OF CIVIL SERVICES



BROCHURE

PROFILE

Experience interactive, real-world learning from Takshasheela School of Civil Services through lessons from leading faculties and subject experts.

THE CONTENT

About Takshasheela	01
Why Takshasheela	02
APSC Combined Competitive Examination	03 - 06
Facts about ADRE	07 - 09
Other State Level Exams	10 - 11
Programmes Offered By TSCS	12 - 15
CEO	16
Academic Head & Advisor	17
Our Team	18 - 19
Expert Interaction	20



ABOUT TAKSHASHEELA

Takshasheel School of Civil Services is a premier coaching institute dedicated to preparing aspirants for civil services and competitive examinations. With experienced faculty members, strategic mentorship, updated study materials, and a student focused approach, the institute aims to help aspirants build strong fundamentals, develop analytical skills, and achieve success in competitive examinations. Through disciplined preparation, regular assessments, and continuous guidance, Takshasheel strives to create a motivating and competitive learning environment for aspirants across Assam and the Northeast.

HIGHLY QUALIFIED FACULTY

Faculty members with 5 to 20 years of experience from Delhi and various other states coach and guide the aspirants.

INFRASTRUCTURE

- State-of-the-art infrastructure.
- Technology-enabled smart classrooms.

This will facilitate better learning and improve outcomes.

ACCESSIBILITY

The institute is located at a very prime location, which is well connected for easy accessibility, in close proximity to the Assam Secretariat.

UP-TO-DATE STUDY MATERIAL

We have a dedicated content development team that provides relevant and up-to-date study materials.

ADVANCED LIBRARY

Takshasheel aims to bring out the latent talent of students by providing them with a strong platform for preparation for the civil services examination

WHY TAKSHASHEELA ?

is committed to providing quality guidance, strategic preparation, and a competitive learning environment for aspirants preparing for civil services and other competitive examinations. With experienced faculty members, structured academic programs, regular assessments, and student-focused mentorship, we aim to help aspirants build confidence and achieve success in competitive examinations.

What Makes Us Different?

Experienced Faculty & Mentors

Exam-Oriented Preparation

Regular Mock Tests & Practice Sessions

•

OUR GALLERY



Waiting Room



Information Center



Visiting By Renowned
Personalities



Highly Equipped
Interactive Classroom



Reception



Conference Hall



One-to-One Counselling



Cafeteria

APSC Combined Competitive Examination (CCE)

About the Examination:

The APSC CCE of Assam is a state-level competitive examination conducted by the constitutional body Assam Public Service Commission (APSC).

To get selected into the services, candidates must appear in the CCE conducted by the Assam Public Service Commission (APSC) and should pass a three-phase selection process. The three phases are the

- Civil Services Preliminary Exam (Prelims)
- Civil Services Main Exam (Mains)
- The Personality Test (Interview)

APSC CCE Syllabus: General Studies Paper-I

It comprises 100 questions from the following topics, carrying 200 marks to be solved in 2 hours.

Topics	Details
Current Affairs	Current events of National & International importance
History of India & Indian National Movement	Covers ancient, medieval, and modern Indian history, with emphasis on the freedom struggle.
Indian & World Geography	Physical, Social, and Economic Geography of India and the World.
Indian Polity & Governance	Constitution, Political System, Panchayati Raj, Public Policy, Rights Issues, etc.
Economic & Social Development	Topics such as Sustainable Development, Poverty, Inclusion, Demographics, and Social Sector Initiatives.
General issues on Environmental ecology, Biodiversity & climate change	Focus on concepts not requiring subject specialisation.

APSC CCE Syllabus: General Studies Paper-II

It comprises 80 questions from the following topics, carrying a maximum of 200 marks to be solved in 2 hours.

Category	Topics Covered
General Mathematical Concepts	General Mental Ability, Basic Numeracy, Simplification, Number System, Square Roots, Ratio & Proportion, LCM & HCF, Averages, Surds & Indices.
Data Handling & Analysis	Set Theory, Data Interpretation (Graphs, Tables, Charts), Data Sufficiency, Data Comparison, and Calculation.
Logical Reasoning	Series Completion, Analogies, Blood Relations, Direction Sense, Coding-Decoding, Decision Making, Statement & Assumptions.
Analytical Reasoning	Arrangements (Linear & Circular), Puzzles, Syllogisms, Statement & Conclusion, Inference-Making.
Verbal & Non-Verbal Reasoning	Word Problems, Series & Patterns, Visual Reasoning, Venn Diagrams, Non-Verbal Series, Logical Operations, Cubes, Dice, and Mathematical Operations.
English Comprehension	Grammar, Synonyms/Antonyms, Vocabulary, Idioms & Phrases, Error Spotting, Reading Comprehension, Passage Analysis.
Interpersonal Skills	Verbal & Non-Verbal Communication, Active Listening, Empathy, Relationship Management, Clarity in Expression

Candidates must achieve a minimum qualifying mark in Paper II, while the score from Paper I is utilized for merit ranking. Effective preparation for the Prelims requires a strong focus on current events, static subjects, and practice for CSAT-related problems.

APSC CCE Main Examination Syllabus

The Main examination assesses a candidate's in-depth knowledge and analytical skills. It consists of six descriptive papers: one essay paper, Five General Studies papers, including Ethics paper and Assam specific paper.

The total marks for the Main examination are 1500, and the preparation requires a strategic approach to integrate dynamic and static content.

Papers	Marks	Time	Details
Essay Paper	250	3 hrs	Tests essay-writing skills
GS Paper I	250	3 hrs	Indian Heritage and Culture, History, and Geography of India and the World and Society
GS Paper II	250	3 hrs	Governance, Constitution, Polity, Social Justice (with emphasis on Assam), and International Relations
GS Paper III	250	3 hrs	Technology, Economic Development, Bio-diversity, Environment, Security, and Disaster Management (With emphasis on Assam)
GS Paper IV	250	3 hrs	Ethics, Integrity, and Aptitude
GS Paper V	250	3 hrs	Dedicated to Assam's history, culture, geography, and socio-economic issues.

Grand Total – 1500 Marks

Personality Test

Stage	Details
Interview	Conducted after qualifying for the Written Examination
Purpose	Assesses personality, communication skills, and suitability for administrative roles
Total Marks	180
Focus Areas	Decision-making abilities, clarity of thought, and awareness of national and regional issues

Total Marks = 1680

ELIGIBILITY CRITERIA

Eligibility criteria for the Assam Public Service Commission (APSC) Combined Competitive Examination (CCE) 2025 in terms of educational qualification and age limit is given below.

EDUCATIONAL QUALIFICATION :

- The candidate must be an Indian Citizen.
- One must have pursued a Bachelor's degree from a University Grant Commission recognized institution in any stream.
- Should not be less than 21 years and not more than 38 years.

Age relaxation: The upper age limit is relaxable as shown in table given below.

Age Relaxation & Upper Age Limits (State Level / Assam)

Category	Age Relaxation	Upper Age Limit
General	N/A	38 Years
SC/STP/STH	5 Years	Up to 43 years
OBC/MOBC	3 Years	Up to 41 years
PwBD (Persons with Benchmark Disability)	10 years (irrespective of category)	As per Govt. Notification No. ABP 144/95/121 dated Dispur, the 28th October 2015
Ex-Serviceman (OBC/MOBC)	15 years over the general age limit	Up to 53 years
Ex-Serviceman (ST/SC)	17 years over the general age limit	Up to 55 years

FACTS ABOUT ADRE

Assam Direct Recruitment Examination (ADRE)

The Assam Direct Recruitment Examination (ADRE) is a state-level recruitment examination conducted for Grade III and Grade IV posts under various departments of the Government of Assam. It is one of the largest government recruitment examinations in the state, providing thousands of aspirants with opportunities to secure government jobs across multiple sectors.

The examination is designed to evaluate candidates on general awareness, reasoning ability, language proficiency, numerical aptitude, and subject knowledge required for government service roles.

provides a comprehensive and exam-oriented preparation program specially designed to help aspirants prepare strategically and perform confidently in the examination.

ELIGIBILITY CRITERIA

Age limits and attempts

!! The aspirants must be graduated in any discipline recognized by UGC

Category	Age Limit	Number of Attempts
General	18-40 Years	Unlimited (within age limit)
EWS	18-43 Years (3 Years Relaxation)	Unlimited (within age limit)
OBC	18-45 Years (5 Years Relaxation)	Unlimited (within age limit)
SC/ST	Additional Relaxation as per Government Norms	Unlimited (within age limit)

Examination Structure

Grade III Posts

For candidates with:

Candidates must possess:

- Graduation Degree
- Higher Secondary (HSSLC)
- HSLC with Driving License (Driver Posts)

Grade IV Posts

For candidates with:

Candidates must possess:

- Class VIII Qualification
- HSLC/Class X Qualification
- HSLC with ITI Certification (for specific posts)

EXAMINATION PATTERN

The examination is generally conducted in OMR-based objective format consisting of Multiple Choice Questions (MCQs).

Subjects Covered

- General Knowledge & Current Affairs
- General English
- Mathematics & Numerical Ability
- Logical Reasoning & Mental Ability
- Assam History, Geography & Culture
- General Science
- Computer Awareness

WHAT WE TEACH

The examination is generally conducted in OMR-based objective format consisting of Multiple Choice Questions (MCQs).

Our Program Includes

- Complete Coverage of Latest Syllabus
- Daily Classroom Programs
- Mathematics & Reasoning Practice Sessions
- Assam GK & Current Affairs Preparation
- Regular Mock Tests & Assessments
- Updated Study Materials & Notes
- Practice Sets & Previous Year Questions
- Doubt Clearing & Mentorship Support
- Performance Tracking & Guidance

With experienced faculty members, disciplined preparation plans, and continuous academic support, we aim to help aspirants improve confidence, accuracy, and performance in competitive examinations.

IMPORTANT HIGHLIGHTS

- State-Level Government Recruitment Examination
- Recruitment for Multiple Government Departments
- Grade III & Grade IV Government Posts
- Large Number of Government Job Opportunities
- Competitive & Career-Oriented Examination



OTHER STATE LEVEL EXAMINATIONS

Comprehensive Preparation for Multiple Government Recruitment Exams

Apart from APSC and ADRE, various departments of the Government of Assam conduct recruitment examinations for different administrative, technical, clerical, teaching, and support service positions. These examinations provide aspirants with opportunities to secure government jobs across multiple sectors and departments.

These recruitment examinations are conducted for posts under departments such as:

- Assam Police Department
- Assam Secretariat
- Forest Department
- Excise Department
- Transport Department
- Health Department
- Education Department
- Various Grade III & Grade IV Services

The examinations are designed to assess candidates on general awareness, reasoning ability, language skills, numerical aptitude, and subject knowledge required for government service roles.

EXAMINATIONS COVERED

- | | |
|---------------------------|--------------------------------|
| • Assam Police Exams | • Excise Department Exams |
| • Assam Secretariat Exams | • Transport Department Exams |
| • Junior Assistant Exams | • Health Department Exams |
| • Assam TET | • Grade III & Grade IV Exams |
| • Forest Department Exams | • Other State Government Exams |

WHAT WE TEACH

- General Knowledge & Current Affairs
- General English
- Mathematics & Numerical Ability
- Logical Reasoning & Mental Ability
- Assam History, Geography & Culture
- Computer Awareness
- Practice Sets & Previous Year Questions
- Mock Tests & Performance Analysis

OUR PREPARATION APPROACH

Provides structured and exam-oriented preparation programs designed to help aspirants build strong fundamentals, improve problem-solving skills, and prepare confidently for competitive examinations.

Our programs include:

- Regular Classroom Sessions
- Mock Tests & Assessments
- Updated Study Materials
- Current Affairs Preparation
- Doubt Clearing Sessions
- Mentorship & Performance Tracking

With experienced faculty members, disciplined preparation strategies, and continuous academic support, we aim to help aspirants improve confidence, accuracy, and overall examination performance.

PROGRAMMES OFFERED BY TAKSHASHEELA SCHOOL OF CIVIL SERVICES



APSC Foundation Course (9 Months)

- Complete coverage of the APSC syllabus with special focus on Assam-specific topics and current affairs.
- Integrated preparation for Prelims, Mains, and Interview in a systematic classroom programme.
- Regular test series, answer writing practice, and mentorship for exam-oriented preparation.
- Updated study materials designed as per the latest APSC pattern and trends.
- Ideal for aspirants seeking disciplined preparation with expert guidance.



APSC Prelims Crash Course (2 Months)

- Intensive revision programme focused on high-scoring and exam-relevant topics.
- Daily MCQ practice, sectional tests, and full-length mock examinations.
- Special emphasis on Assam Current Affairs, CSAT, and elimination techniques.
- Quick conceptual revision with smart strategies for maximum score improvement.
- Perfect for last-mile preparation and confidence building before the examination.

⟨ **BOTH ONLINE & OFFLINE MODES AVAILABLE** ⟩

PROGRAMMES OFFERED BY TAKSHASHEELA SCHOOL OF CIVIL SERVICES



APSC Mains Crash Course

- Focused answer-writing programme designed to improve content, structure, and presentation.
- Comprehensive coverage of GS papers, Essay, Ethics, and Assam-specific subjects.
- Daily practice questions with personalized evaluation and feedback.
- Current affairs integration for dynamic and analytical answers.
- Strategic mentorship to maximize mains score and improve rank potential.



CSAT Course

- Specialized training for comprehension, reasoning, aptitude, and decision-making skills.
- Shortcut techniques and time-management strategies for faster problem solving.
- Regular practice sessions with previous year and model questions.
- Step-by-step mentoring for beginners and non-mathematics background students.
- Designed to ensure qualifying marks with confidence and accuracy.



BOTH ONLINE & OFFLINE MODES AVAILABLE



PROGRAMMES OFFERED BY TAKSHASHEELA SCHOOL OF CIVIL SERVICES



Interview Guidance Programme

- Personality-focused mentorship programme for final stage preparation.
- Mock interviews conducted by experienced mentors and subject experts.
- Training in communication skills, confidence building, and answer articulation.
- Special focus on Assam-related issues, administrative awareness, and current affairs.

Personalized feedback to improve personality, body language, and overall performance.



ADRE Foundation Course

- Structured preparation programme for all stages of ADRE examinations.
- Complete syllabus coverage with concept-based classroom teaching.
- Practice-oriented approach with regular MCQs, quizzes, and mock tests.
- Updated materials and current affairs support for competitive readiness.
- Ideal for students aiming for government job opportunities in Assam.

⟨ **BOTH ONLINE & OFFLINE MODES AVAILABLE** ⟩

PROGRAMMES OFFERED BY TAKSHASHEELA SCHOOL OF CIVIL SERVICES



ADRE Test Series

- Exam-oriented mock tests designed on the latest ADRE pattern.
- Detailed performance analysis with rank comparison and improvement strategy.
- Practice sets covering General Knowledge, Aptitude, Reasoning, and Current Affairs.
- Time-management training through real exam simulation.
- Helps aspirants identify weak areas and boost overall exam performance.



APSC Test Series

- Comprehensive Prelims and Mains test series based on the latest APSC pattern.
- High-quality questions designed to match actual exam standards and difficulty level.
- Detailed evaluation with expert feedback and model answers.
- Regular current affairs integration with Assam-focused content.
- Performance analytics and mentorship to track progress and improve scores.



BOTH ONLINE & OFFLINE MODES AVAILABLE



CEO



Dr. Manoj Kumar Choudhury

Ph.D. (ELT), PGDEM

Chief Executive Officer, Takshasheela School of Civil Services

With over two decades of experience in education, institutional leadership, and academic administration, Dr. Manoj Kumar Choudhury has held several senior positions across reputed educational institutions in Assam and Northeast India. His professional expertise encompasses institutional management, academic planning, faculty development, curriculum implementation, and student mentoring.

Dr. Choudhury has served in key positions such as:

- Principal (Academic), Sai Vikash Group of Educational Institutions
- Academic Head, Sai Vikash Group of Educational Institutions
- Principal, Kaziranga English Academy
- Principal, MAC Memorial Academy, Silchar
- Principal, BBD Junior Science College, Silchar
- Assistant Professor, Shillong Engineering & Management College
- Assistant Professor, Diphu Government College

He holds a Ph.D. in English Language Teaching (ELT) along with postgraduate qualifications in English, Education, and Educational Management. He has also contributed to academic publications, presented papers at national and international platforms, and participated in teacher training and educational leadership programmes.

Role at Takshasheela

As CEO, Dr. Choudhury provides strategic leadership and overall direction to Takshasheela, contributing to its academic vision, institutional development, and commitment to excellence in civil services education.

His Leadership, Our Strength

His extensive experience, academic insight, and commitment to quality education strengthen Takshasheela's mission of nurturing knowledgeable, disciplined, and capable future administrators.

ACADEMIC HEAD & ADVISOR



Shri Ghana Kanta Pegu,

ACS (Retd.) Former Member, APSC.

Academic Head & Advisor, Takshasheela School of Civil Services

With over three decades of distinguished service in the Assam Civil Service, Shri Ghana Kanta Pegu brings unparalleled administrative experience, leadership and policy insight to the Takshasheela School of Civil Services. His illustrious career, beginning in 1992, spans some of the most crucial administrative roles within the Government of Assam.

A postgraduate in English (M.A.),

Sri Pegu has served in key positions such as:

- Former APSC Board member
- Secretary, Finance Department
- Additional Secretary, Finance Department
- Joint Secretary, Finance Department
- Additional Deputy Commissioner (Lakhimpur & Dhemaji)
- Circle Officer, Border Magistrate, and Senior BDO across multiple districts

His deep understanding of governance, field administration, financial management, and public policy is strengthened by extensive training at premier institutions such as the Assam Administrative Staff College and BIPARD, Patna, covering E-Governance, Public Service Act, Design of Training, and Direct Trainer Skills.

Role at Takshasheela

As Advisor & Guide, Shri Pegu provides:

Strategic mentorship to civil service aspirants

Guidance on administrative ethics, governance, and policy-making: Insights from field-level and Secretariat experience

Academic and structural inputs for programme development

His Presence, Our Strength

Shri Ghana Kanta Pegu's association embodies our commitment to nurturing aspirants with real-world administrative wisdom, disciplined mentorship, and the highest standards of public service values. His journey inspires students to cultivate integrity, clarity of purpose, and a deep understanding of governance qualities essential for the future leaders of the nation.

OUR TEAM



PRABHAKAR JHA

- Have more than 10 years of teaching experience as a General Studies faculty, both online and offline.
- Former mentor and faculty at renowned institutions, including Unacademy, Adda 24/7, Unified IAS Academy, UPSC Pathshala, Ray IAS Academy, and Madhubani IAS Academy.
- Expertise in teaching Polity and Governance, Indian Economy, and International Relations.
- Successfully appeared for the UPSC interview three times and in various State Services Exams.



NISHANT N KASHYAP

- Have more than 4 years of teaching experience as a General Studies Faculty, both online and offline.
- Formerly associated with reputed Civil Service Institutions.
- Worked in the Ministry of External Affairs
- Expertise in teaching History and International Relations.
- Successfully appeared for Civil Services interviews.
- Mentored thousands of students to clear the Civil Services Exam.



BHARGAB HAZARIKA

- Have more than 3 years of teaching and mentoring experience.
- Expertise in teaching Geography, Environment, Assam-specific contents, and Internal Security.
- Formerly associated with many reputed institutions like Borthakur IAS Academy, Aarohan Civil Service Institute, Uncomplicated by career guide, etc.



PUJA KAKATI

- 10+ years of teaching and mentoring experience across English Literature and Civil Services preparation.
- Faculty/Mentor at leading institutions, including Dispur College and Gauhati Commerce College, Ambition Study Circle, XLU Academy, PrepCivils, Baishya Academy, IQCivils, and CSAP IAS Academy.
- Expertise in APSC & UPSC preparation, including General Studies, Governance, Economy, Essay, Answer Writing, and Interview Guidance.
- Extensive experience in student mentoring, personality development, communication skills, and Civil Services interview preparation.
- Appeared for APSC CCE Viva three times (2018, 2023 & 2024) and participated as a Mock Viva Co-Panelist.
- Runs own coaching centre for Communication Skills, English language Skills and Mind Training for students and working professionals.

**SANGITA DAS**

- ALS IAS – Faculty (CSAT): Delivered CSAT training with interactive sessions and one-on-one mentoring; guided students for CUET and other exams.
- MAKE IAS, Nehru Vihar – Faculty: Taught CSAT and Science & Technology.
- South Point School (2020–2022): Subject Teacher for Science and Mathematics.
- Francis De Sales Higher Secondary School (2012–2016): Subject Teacher for Science and Mathematics.

**MANAB DAS**

- 5+ years of experience in teaching Mathematics and Competitive Exam preparation, specializing in Academic Mathematics and Quantitative Aptitude.
- Completed B.Sc. and M.Sc. in Mathematics, along with clearing SSC CGL Prelims and various competitive examinations. Currently associated with multiple reputed institutions as a faculty member at Guidance integrated academy etc . while also leading a personal coaching institute.

**Vaibhab Patil**

- 5+ years of experience in teaching Mathematics and Competitive Exam preparation, specializing in Academic Mathematics and Quantitative Aptitude.
- Completed B.Sc. and M.Sc. in Mathematics, along with clearing SSC CGL Prelims and various competitive examinations. Currently associated with multiple reputed institutions as a faculty member and mentor, while also leading a personal coaching institute.

Expert Interaction





FOLLOW US   

 www.Takshashilascs.com

@Takshasheelascs

Success Gallery

 Iritartha Kashyap ACS RANK 25	 Ganin Pegu APS RANK 14	 Shekhar Ranjan Sarma APS RANK 22	 Anshwaraj Das IT RANK 12	 Deepankar Gogoi IT RANK 26	 Manish Baruah IT RANK 31	 Partha Jyoti Baruah IT RANK 32	 Dimpal Akter ID RANK 15
 Nithin Baragohain IE RANK 05	 Rohit Das IE RANK 06	 Abhigyan Gogoi AEO RANK 11	 Minuori Sarma AEO RANK 03	 Hirak Rajbongshi AEO RANK 03	 +25 MORE SUCCESSFUL CANDIDATES ★★★★★		



ENQUIRE MORE

Contact US

TAKSHASHEELA SCHOOL OF CIVIL SERVICES

House No: 65, Ambikagiri Nagar, R.G.
Baruah Road, Nabin Nagar, Guwahati,
Assam

TELEPHONE : 6001657575

Email : info@Takshashilascs.com

Website : www.Takshashilascs.com